

South East Corridor Youth Partnership Project Executive Committee Minutes

Subject	23 rd South East Metro Youth Partnership Project Executive Committee	
Date & Time	20 th September 2016	
Location	City of Belmont Library	
Chair	Neil Kegie, City of Armadale	
Minute Taker	Hannah Woodward	
Present	Neil Kegie, City of Armadale (Chair)	
	Ross Wortham, YACWA	Karina Chicote, YPP Manager, Save the Children
	Evan Hillman, City of Canning	Juan Larranaga, Save the Children
	Janet Berg, DLGC	Hannah Woodward, Save the Children (Non-voting)
	Matt Sharp, WA Police	Maria Collazos, Save the Children (Non-voting)
	Megan Leahney, WA Police	Joel Warner, City of Belmont
	Lorraine Jarrett, WA Police (non-voting)	Steve Fish, City of Gosnells
	Piumi Abeywardana, KPMG (non-voting)	Kevin Tayforth, Community Advocate
	Anthony Howson, DCS	
	Christine Jackson, DoE	

Agenda Items

1. Opening

a) Welcome & Acknowledgement of Country

Neil Acknowledged that we are meeting on the country of the Wadjuk Nyoongar People and welcomed everyone to the meeting.

b) Apologies

- Robert Becker (DCPFS) – on leave
 - Mick Geaney (Hope Community Services)
 - Sue-Ellen Middleton (DGC); Proxy Janet Berg
 - Lisa Dobrin (City of Belmont); Proxy Joel Warner
 - Chris Woods (City of Gosnells); Proxy Steve Fish
 - Habiba Asim (Youth Representative) – prior study commitments
 - Chace Hill (Youth Representative) – unwell
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2. Acceptance of previous minutes and actions

- Performa report for high level committees - Ongoing
- Election of Chair – Neil has been re-elected to the position. Complete.
- Exec Membership – Agencies have supplied the nominated representatives & proxies. Complete. Please see list attached (Appendix 1)
- Workshop with KMPG – Piumi to speak at this meeting. Complete.
- AYIP Co-Design. To be covered in item 3. Complete.
- YPP Exec Meeting alignment with RMF. Following today's meeting dates meetings will be aligned. Complete.
- Documentation of the YLR model. Ongoing
- Meeting with YACWA RE: Speak Out for Change Summit Advocacy moving forwards.
 - Karina and Ross have met
 - YLR have had a final meeting which focused on how they can use Summit report in their own personal advocacy work from here.
 - Agencies like speak out for change will continue to be a reference point for organisations like YACWA, Save the Children etc. i.e., in YACWA's upcoming pre-budget submission

Minutes of the previous meeting dated 16 June 2016 were to be taken as a true and accurate record.

3. YPP Update

a) MOU extension letter

- It was noted that this document is officially a Shared Agreement, rather than a MOU (which is to address some contractual issues)
- Karina has sent out an email regarding an extension of the MOU to Exec. Members
- Matt said WA police have automatically extended the MOU. A new signature can be arranged if required
- Anthony noted that the project hasn't covered some of the original outcomes. This will be covered later in the meeting.

The meeting agreed that this could be progressed.

ACTION: Exec Members to organise for the YPP Shared Agreement extended by their respective agencies

b) Process taken to re-direct project and re orient

- 2016-2017 Plan circulated to those who did not have it. (Appendix 2)
- Juan outlined the process of how we reviewed where the project started, what has achieved, and where we should go in the next 12 months, with reference to slide 2 of AYIP Co-Design Workshop Presentation (Appendix 3)

There have been lots of great achievements, which weren't foreseen when we started this project, but have still been incredibly valuable; such as the Youth Leadership Roundtable and the Speak Out for Change Summit Report

A strong focus on the first part of the project has been building the backbone organisation, understanding collective impact, engaging partners and stakeholders and advocacy with the YLR and Summit Report.

In developing action plan for the next 12 months, we went back to the original objectives of the YPP & the funding agreement. As the Executive Committee are aware through their involvement, tough decisions were made regarding the need to address the original objectives of the project in the next 12 months.

A decision was made to focus on developing and trialling a client centred model. This will be conducted in Armadale with the Armadale Intervention Partnership, as the partnerships in the area are most developed and ready to progress to a more developed stage, which can be tested and then replicated across the region.

c) AYIP Co-Design Progress to Date

- The YPP Team met with AYIP Partners to discuss how to go about developing the model using a co-design process.
- Co-design workshop was held 1st September with young people from the community, YLR members with relevant experience/exposure to youth justice issues and current AYIP partners
- Juan & the YPP Team reported to the meeting on the objectives and outcomes of the Co-Design Workshop, and the next steps for the AYIP model based on this information and the integration of information from the YPP's Situational Analysis Service Mapping. (See Appendix 2)
- Ross noted that there are a lot of communities around WA looking at similar issues, and will be really interested in a trialled intervention. The YPP is quite a number of steps ahead then most communities, so we are in a key position to trial a model that other communities can replicate and learn from.
- Ross suggested that a few other government agencies should be included in the list of agencies working in the relevant risk areas that should be approached to be a part of the AYIP initiative.
- Neil noted that there are so many players addressing the 6 key identified challenges, but with little degree of coordination.

- Ross asked who of these players was doing the early morning support/programs? (As it was noted during the presentation that young people emphasised that their experiences in the morning had a significant impact on the rest of their day.) – Karina noted that this process also demonstrated the gaps in service provision which services needed to adapt to meet (if possible) and or advocate for such service gaps to be funded.
- Juan noted that we will also need to soon think about data to use for measurements related to the trial and proving its effectiveness.
- Anthony suggested the need to focus on young people who aren't yet engaged formally with the justice system. PPOs are already being addressed by the Integrated Offender Management group.

Karina noted that the AYIP initiative would be looking more at POIs

- Neil highlighted the role that other players at a universal level (sports clubs, rotary club members as mentors etc.) can have and the role that LGA can play in linking up with these.

Matt agreed and noted that it was great to see more local government involved in the Exec. Meeting.

- Matt commented that he had recently taken part in a Protective Behaviours workshop and that it was great. It was noted that this program is meant to be run as part of the curriculum through schools, but that many schools might not be doing this. It was suggested that perhaps an easy win could be related to rolling this out for parents etc.

d) Eligibility criteria – 10 young people to be chosen

- See slide 11 in appendix 2
- Anthony suggested that this target group is the same target group as many services and agencies in the region.

Juan noted that would be the case, but our approach will be about making sure all the different agencies and organisations are able to collaborate and work together to ensure these young people are getting the intensive wrap around support that they need, focused on the needs of the young person, rather than simply the support which is within the mandates of the organisation a young person engages with.

4. Monitoring and Evaluation – KPMG

- The current draft of KPMG’s next report has been circulated to Executive Committee Members prior to the meeting.
- Piumi gave an overview of the evaluation of the YPP to date, focusing on the highlighted key achievements, issues for consideration, report on progress to collective impact, and recommendations. (See pages V-VII of the Executive Summary of the report)
- Neil noted that the resourced backbone organisation for the project is a significant aspect of the YPP & collective impact, and has been considered a key strength. He suggested that this is a particularly important learning from the YPP & perhaps the importance of the backbone (not specifically the effectiveness of Save the Children as the Backbone, but rather the need for a backbone organisation itself). Suggested that this should be mentioned at the forefront of achievements (including tables & lists) in the report, as all other outcomes of the YPP have depended on the string backbone organisation.

Ross also noted that other regions are trying to address similar issues in collaboration with a similar approach to the YPP, but are doing it without a backbone organisation and this is much more difficult. We need to emphasise the importance of the backbone in the report, and continue to advocate for this at all levels.

- Neil also noted that sometimes chosen comments didn’t seem to necessary match the “scores”, and suggested that perhaps comments came across more critical than quantitative data would suggest
- In regards to the comment that successes have mainly been focused on Armadale where the main elements of success were already somewhat in place, Neil suggested the need to note that these preconditions in Armadale weren’t unique to the location, but were in place because the partners in the Armadale area have had a bit of extra time (before, and during the time of the YPP) to develop to that stage, and that other communities would also be able to reach this position.
- Ross re-emphasised that the YPP shouldn’t have achieved collective impact in this short timeframe we have had to date. 10 years is a more realistic timeframe, and so in 2 years we should be looking more to have achieved the necessary preconditions; and we have, which is good.
- Matt suggested that it would be nice to see some individual case studies of how the YPP has impacted individual young people.

Piumi noted that there is an AYIP case study included.

- Neil noted that key successes and events of YPP are listed under news and events tab on the YPP website, and suggested that it might be good to include these somewhere in the report.
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5. Key messages

a) Discuss with Exec the development of key messages to reorient project back to original contract principles.

- Karina sought confirmation of the purpose of the YPP is
 - Developing early intervention framework to reduce pressure on tertiary servicesand confirmed that the reason we started the YPP was to address youth offending, antisocial behaviour & street presence.
- Kevin noted that there might be definitions to go alongside the statement, so that all are on the same page.
 - Neil suggested we might need a list of tertiary services we are referring too
 - Karina suggested our focus is youth justice, and therefore we must also address challenges faced by young people which relate to other tertiary services (child protection, Edu, Health etc.) but lead to their engagement with youth justice services.
- Matt suggested a common phrase used in policing & justice is “demand management”, and it could be strategic to align out language if it suits.
- Anthony reiterated that we could be guided by the original objectives and intentions addressed by our funding agreement.

The meeting agreed that the purpose of the YPP is to Develop early intervention frameworks to reduce pressure on tertiary services, with a focus on issues of youth offending, street presence and antisocial behaviour.

b) Role of the RMF and information to be provided – update on recent conversations

- Neil noted that the aspiration of the YPP & the RMF Chair is for the RMF to be an unofficial “clearing house” for the funding of organisations in going through the SEC.
 - Not to have control, but to remain informed and to have influence of the money being spent in our region.
- Karina noted that our advocacy messages for the Regional Managers Forum should be going to DPC and the Partnership Forum.
 - Kevin noted that these messages should also be included with the aims and common agenda of the project, so that when people are involved they fully understand our position and are a continual part of our focus.

- Juan asked what sort of support the YPP should seek from the RMF, to support us in implementing our trial model for AYIP & the issues we face during this process?
 - Drawing on the RMF member's collective knowledge to help problems, solve blockages - especially for systemic issues. It was suggested that we might want to develop a resolution process to help address issues we face at the different levels as appropriate. Anthony said that any conflict between agencies needs to be addressed through the appropriate managers within departments.
 - It was suggested that we should also ensure that achievements of the YPP are reported up through the different levels too
 - Neil noted the importance of consistency of messages coming at different levels.
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6. Any other business

Neil

a) Collaborative Action Networks

- Juan asked the LGAs how we could best support them and the CANs while the main focus of the project is on Armadale
 - Evan noted that the legacy of the collaborations which have been developed through the Youth Partnership Project are already significant and fantastic

He suggested that presence at CAN meetings would be good going forwards.

Evan noted that from their perspective they had always known that the focus of the YPP was towards youth justice, but that in order to address this, other youth issues must be addressed too

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Joel noted that they have felt supported, even when the situation has been complex in Belmont at times.

He suggested that perhaps partners wouldn't agree that focus on reducing flow to tertiary services was a priority of the YPP, so we may need to work on how we communicate this.

Belmont/South Perth/Vic Park CAN has faced some challenges getting up and running. However, he noted that relationships in the area are strong and this will mean we are able to achieve something

- Kevin noted that Vic Park is in an interesting position, and to some degree feels left out. But noted that the direction of the project is good and it is important to focus. There should still be continual communication from AYIP to the other LGAs about the process and how they might be involved.

- Matt commented that is important that the Exec don't forget about the other CANs while focusing on Armadale. We need to continue to develop the relationship and partnerships, as this will be essential to the success of replicating an AYIP or similar model in the future.

b) News from DLGC

- Updated DLGC Participation Kits were circulated, one for organisations & one for young people
- Youth DLGC is updating the Our Youth Our Future frameworks is being updated. Workshops have occurred & the DLGC Survey has been sent to young people.

This framework document our approach to supporting youth & it needs whole of government buy-in to make sure it can have significant impact. It also needs to have alignment at the top, so that this can flow down to the on-the-ground situation.

Ross reiterated that this is a really important document, WA needs a clear important documented base to work from.

Neil noted that it would be good if the YPP continued to be updated and kept informed about this process and involved where appropriate.
