

YOUTH PARTNERSHIP PROJECT EXECUTIVE COMMITTEE



Minutes – 15th August 2018

1. Introduction

a) Welcome

Ross welcomed everyone to the meeting. Juan provided an acknowledgement of Country.

b) Attendance

Present:

- Jamie Barr, AYIP Coordinator
- Hannah Woodward, YPP Team
- Ross Wortham, YACWA
- Kate Henery, WA Police
- Matt Sharp, WA Police
- Liz Toohey, Sport & Recreation
- Juan Larranaga, Save the Children
- Sue Cuneo, Department of Education
- Jarred Wall, Department of Justice

Apologies:

- Karina Chicote, YPP Team
- Rebekah Milnes, City of Armadale
- Anthony Howson, Department of Justice
- Joel Warner, City of Belmont
- Troy Douglas, WA Police
- Cindy Garlett
- Lyall Garlett
- Ben Whitehouse, Department of Communities
- Mick Geaney, Hope Community Services

Guests from Department of Communities (Target 120)

In attendance for item 8

- Lorraine Thomas
- Jenny Barret-Jones

c) Previous Minutes

Confirmation of the minutes

The minutes of the previous meeting were discussed, with context provided for discussions around the role of SENB, the importance of ensuring all the different initiatives in Armadale are coordinated, and possibilities for expansion of the YIP Model.

The minutes of the previous meeting (20/6/2018) were confirmed as a true and accurate record, and approved for web publication with noted redactions.

Business Arising

The action list was reviewed and updated (see attached).

2. Youth Intervention Partnership Project

a) AYIP Steering Committee Update

Jamie provided an update on recent AYIP Steering Committee Meetings. Yesterday's meeting was attended by D/Commissioner Dreiberger & Assistant Commissioner Steele, as well as AYIP Grant managers. The meeting provided them with an update on the AYIP project & strategy, as well as a visit

to the classroom. They provided feedback about the importance of capturing information about the cost-benefit in terms of the workloads of partner agencies.

Beyond this meeting the work of the AYIP Steering Committee has been relatively steady since the last Executive Committee meeting, and has helped resolve some issues as they have assisted, such as practices around suspensions of AYIP participants.

b) Top-Line AYIP Update

Progress within AYIP has also been steady. There has been a notable increase in attendance, and staff have noticed an increase in participants' problem-solving capabilities & resilience. Participants have now re-sat cognitive & emotional assessments with Dr Michelle Brynes, and updates results will be available to us soon, so they can be compared to those from earlier in the year. We expect they will show incremental improvements.

Jamie noted that we have begun conversations about transition from the AYIP Education Program to mainstream classrooms for 2 of the young people. We have started these conversations early, and are discussing what the transition will look like, and how participants can be best supported in this process. We will update further on this once a plan has been established.

ACTION: If anyone would like to contribute to discussions about Transition Criteria for the AYIP Education Program, let the YPP Team know.

Sue noted that it is also a relevant time to consider how more young people might be brought into AYIP and the processes around this, including making sure there is still that structured process of relationship building.

c) Aboriginal Elders Group

Jamie provided a quick update, that an idea suggested by the Elders Group of bringing 'untraditional'/'everyday' role models into the classroom to talk to participants has begun. The idea behind this is to help young people see a wider variety of possibilities for their future, and to break down assumptions that 'role models' need to be famous. Elders have helped to identify suitable people to take part in this, and a few have already visited the classroom, with more scheduled soon.

3. Sustainability

a) Department of Communities Report

The YPP's interim report to Department of Communities was sent to the Executive Committee for their information. If anyone has any questions, they can get in touch with the YPP Team.

b) Financial Reports

Year to date financial reports were presented for YPP & AYIP.

ACTION: YPP Team to provide commentary with budgets.

c) Gosnells Scale-Up Opportunity

Juan noted that the grant to support the beginning of a scale-up for YIP model to Gosnells was submitted to the Department of Justice's Criminal Confiscation Grant Scheme, but we aren't sure when we will hear about the results of this.

d) Kununurra Opportunity

Juan provided an update on the potential opportunity in Kununurra which has been discussed previously. The intent to implement something such as the YIP Model remains, but there has been some complexity in discussions with the community about how it might work. Discussions are ongoing within Kununurra, and we are waiting to hear further.

e) Westfield Carousel Meeting

Jamie & Matt met with one of the general security managers for Westfield Carousel to introduce AYIP & see what their appetite to be involved might be. The meeting noted that they are a big player in south east corridor, so would be good to have their support. We aren't sure if this would be in form of sponsorship, in-kind support or perhaps cooperate volunteering, but we will be continuing the conversation. A meeting with the regional manager is being organised, showing they do see the alignment with our project, which is great.

f) IAG Visit

IAG travelled to Perth to meet with YPP last week, following on from some conversations we've been having about trying to get business involved and increasing the YPP's funding diversity. Thanks to all those who were a part of the visit. IAG have said they are quite interested in our work, but their market in WA is small, so need to be able to justify any spending here. We have suggested this is an opportunity for them to see if there might be further interest in this type of early-intervention project, and if so that there is potential for them to expand it to other areas of Australia where their market is stronger.

g) Adapt & Scale of YIP Model

Sue noted concerns about how the in-kind contributions currently supporting AYIP (such as approximately \$330,000 from Department of Education for AYIP Education Program) can't be assumed to be committed to as a part of the scale-up for the YIP Model. She also emphasised that we have yet to be able to consider the AYIP Pilot a success, and are still unsure that adapting it to another community will be successful. The meeting noted that the Gosnells opportunity is specifically to build the pre-conditions for the YIP Model and will also involve reviewing service mapping to identify what services are available and where gaps are and as a result, the implementation of the model will look different in this new area as it will be unique to the community's needs.

4. Monitoring & Evaluation

a) M&E Update

All partners have been sent a link to the Collaborative Health Assessment Tool (CHAT) & we ask that everyone takes the time to complete the survey. It will assess how we are working as a partnership (transparency, trust, alignment to goals etc.), with results that can be collected per group (i.e. Executive, AYIP Steering Committee, AYIP Operational Group, and there is also a version for the youth workers to complete)

b) Use of Data & Overview of Results to Date

The YPP Team have been working to systematise the observations of youth workers, and have developed a data collection & reporting tool which reports these observations in real time to an interactive reporting system in Power BI. Maria shared how the data collection works, and showed some of the functions of Power BI with the group. Youth workers have been involved in putting this process together, and they have noted that the process & data have been a useful for their reflective practice.

Maria gave an overview of the process for researchers to apply to access AYIP data for the committee, as per the outline sent to the committee in June.

The next focus regarding M&E is to refine the indicators for individual change, as the previous list of 64 was unmanageable.

c) Lotterywest Application

The YPP Team have been in conversation with Lottery West & Department of Communities about potential funding to support the M&E for the YPP, looking at how it works through Action Research. We are developing a Terms of Reference for this project, so we can look for consultants.

ACTION: Anyone with recommendations for consultations to support an Action Research Project for the YPP to contact Juan with suggestions.

5. Confidentiality & Information Sharing

a) YPP MOU – Update on Signing

Hannah noted that we are still waiting on several agencies to sign & return the YPP MOU.

ACTION: Hannah to email everyone who's MOUs are outstanding.

6. Communications & Advocacy

a) Meetings, Media & Presentations

The meeting noted the list of recent meetings, media and presentations. Juan added that he has also met with Grahame Searle (DG, Department of Communities) & the Shire Wyndham-East Kimberley regarding YIP Model, as well as Fremantle College regarding AYIP Education Program.

Ross noted that the YPP has been a topic of conversation at Social Reinvestment WA meetings, which Save the Children & YACWA are both members of. Karina chairs SRWA's Trail Site Sub-Committee, which is an area of particular relevance to the work of the YPP.

b) Target 120 Discussions

Meeting discussed what we already know about T120 and the conversations which have been had in our own organisations to date.

Most felt like they haven't yet seen a clear direction for Target 120, particularly in term of what it will look like in the community. It seems to still be in the concept stage, which is interesting given it is meant to be rolling out in October. Police and Sport & Recreation both shared that they know that their agencies will have a role to play, but presently it isn't clear what this will be or how it will work. Jarred commented that he has recently met with some of the Target 120 team who didn't have a good knowledge of how the youth justice system currently works.

There were concerns about how Target 120 in Armadale will fit with the Armadale Youth Intervention Partnership, and how it relates to the YIP Model more broadly. Jamie commented that he was feeling that the projects were exceptionally similar. It was noted that YPP & AYIP have already had some great success, and it would be sensible for Target 120 to leverage off these in a collaborative way.

Something we do know is that two major components of Target 120 are coordination of service delivery at a government level (which in some ways seems similar to the YPP Executive Committee), and non-government coordination roles (which seem similar to AYIP & the AYIP Coordinator role). Juan shared that given these similarities, the YPP has developed a proposal to help Target 120 establish its governance structures in Armadale and perhaps support the development of this process which can inform development for other sites.

Sue noted that the Regional Directors group in Armadale is very aware of the number of different collaboration initiatives (from the Target 120, AFSN, Full Service Schools, AYIP & the early years initiative) that are going on in the region, and are cautious to ensure that they work closely with one another, and that they aren't duplicating in their efforts. There is also awareness that some families might be involved with a number of these, and there is a need to ensure support between collaborative initiatives doesn't occur in silos.

7. Governance & Backbone

a) YPP Executive Committee Chair

As mentioned in the agenda, this item will be deferred until the next meeting.

b) YPP Manager

Juan let everyone know that Karina will be taking maternity leave from January 2018, and so Save the Children will be advertising for someone to fill the position while Karina is on leave.

8. Presentation: Target 120

Lorraine Thomas presented on Target 120. She noted that Target 120 was an election commitment. It was originally focused on providing support to young people who were PPOs, but now focuses on an earlier point in the justice system, on those who aren't PPOs yet, but are on that trajectory. The intent is to look a family circumstance to indicate the risk of a young person coming into contact with the justice system, and applying a new way or working to try to prevent this

The Target 120 team began by defining the problem, and considering where things have gone wrong for young people and what could have been done differently to prevent that outcome. They have looked at case studies of families involvement across departments (including Child protection, corrective services, police, courts, education, mental health, and housing), and considered the related costs from across these departments. Lorraine shared the case study of "Max". which has been used to illustrate the complexity in young people's lives. Target 120 focus on what we could do differently – how do we identify earlier and provide support to address the overlapping and complex needs with holistic and wrap around responses?

Department of Communities is still working on how Target 120 will look, but at this stage it looks like it will consist of 5 stages:

1. Identifying young people. This will be a data-driven process to assess that the risk and needs that are present.
2. Triage, or assign priority to those identified. An intention of this is to prevent over-servicing a young person/family when it isn't needed.
3. Seek consent- as Target 120 is still a voluntary program.
4. Compile a need & risk profile.
5. Provide a tailored response. Noted that because Target 120 doesn't work with a large number of young people/families, it is easier to provide a tailored response.

In terms of structure, there will be:

- A State Wide Executive committee which will be the strategic oversight with enables local collaboration.
- Project Control Group, which is responsible for project management and coordinating inputs from departments and reports to the executive committee.
- Local interagency group/s. This is made of those who already have contact with at-risk young people. A local coordinator will connect young people with agencies, and support identification, case coordination, integration & collaboration. There will also be some funding at this level to fill service gaps.

As has been made public, there will be a staged roll out for Target 120, as we recognise that we can't apply a one-size-fits-all approach if we want to adapt to meet local needs. Armadale & Bunbury have been announced as the first trial sites, and additional locations will be decided based on assessment of local needs and service capacity.

Lorraine shared the current draft outcomes for Target 120, which are organised into short, medium & long-term outcomes for individuals, family and the system. Social investment data research (from Department of Treasury) is supporting the measurement of these outcomes, and the linked dataset being developed across

police, communities, education, courts and health will support the future of Target 120, as well as policy & service design. It will also support the assessment of whole of lost cost benefits.

Ross asked how we might be able to get a better understanding of the “front end” of Target 120, and how the Youth Partnership Project and existing Armadale Youth Intervention Partnership might be able to assist. Lorraine said that Target 120 needed a better understanding of who the young people AYIP works with are, what their needs are, and how this aligns with the cohort Target 120 is looking at. They also need to better understand the YPP’s outcomes, identification process, and how we are supporting families.

Lorraine noted that for the Armadale Target 120 site, a challenge or anticipated difference is that they aren’t going into a service system with no services – there are already services and initiatives in Armadale, and there will be some overlap and intersection. The plan is to first address this within the existing Department of Community services.

Juan spoke about the YPP’s definition of young people with complex needs and identification matrix, and how this was developed with Police, Child Protection and the Education department to identify those who will end up on a justice trajectory without targeted holistic support. He noted that this had been implemented with the support of AYIPs data sharing provisions to identify our current cohort of young people, and that it was refined through this process. Juan noted that as AYIP Coordinator, Jamie’s role is that of coordination, through engagement and support with families, and helping to provide connections to the different existing services which can support this through YPP’s governance structure & key partners. He added that where the YPP had identified a gap in support available within education, we have developed a unique education support program to address this gap. Juan emphasised that there is the potential for cost efficiency by working with AYIP & the YPP, given the work we have already done over the last few years.

Lorraine asked about the outcomes AYIP has had to date. Maria provided an overview of some of our measurement processes and how these are being recorded, including the daily observations from youth workers. Jamie provided an overview of AYIP’s 5 steps, and some of the outcomes at each of these stages, including in the variety of supports which had been provided to young people and their families through existing services and tailored supports organised by Jamie.

Ross noted that the biggest change in the region as a result of the YPP has been the relationships between services and the willingness for everyone to be here and be engaged, including existing services, departments, businesses (increasingly) and importantly, local Aboriginal Elders. This has enabled data sharing and positive results for young people. Ross suggested that this is an important lesson in understanding the YPP’s impact, and a good opportunity for Target 120 to consider how it needs to learn from this experience.

ACTION: YPP Team to book a meeting with Target 120 to provide further details about AYIP at local level in terms of operations, as well as governance.

Meeting closed 12:15

Appendix: Executive Committee Action List

Youth Partnership Project Executive Committee

Action List – From August 2018 Meeting

Meeting	Agenda Item	Action	Person Responsible	Status
13 December 2017	4d	Sustainability committee to develop procedures for organising the hosting of the AYIP Coordinator, should the current arrangement be unable to continue. Update 18 April 2018: Save the Children hosting until funding is secured. Update 20 June: Jamie being interviewed this week to formalise arrangements.	Sustainability Sub-Committee	COMPLETE
	2c	Sustainability working group to look at refining real costs of in-kind contributions	Sustainability Sub-Committee	ONGOING
7 March 2018	2d	Sustainability Sub-Committee look into long-term funding solutions for the AYIP coordinator role, and establishing a process for deciding where such a role would be hosted	Sustainability Sub-Committee	ONGOING
	6b	When appropriate, approach local Target 120 Coordinator to sit on YPP Executive Committee. Update August 18: If operational in Oct, coordinator to be invited.	YPP Team	ONGOING
18 April 2018	7a	M&E Committee – Maria to email out Developmental Assessment tool	Maria	COMPLETE
	8b	Communications Strategy – Karina to email out draft	Karina	COMPLETE
22 June 2018	1c	Matt or organise a meeting with Karina & Westfield Carousel to discuss purpose & options for involvement in YPP	Matt	COMPLETE
	1c	YPP Team to finalise a standard communication reference sheet for partners	YPP Team	COMPLETE
	2b	Mick to provide information on Women's Mental Health Program. Jamie to link families to program as appropriate	Mick/Jamie	COMPLETE
	3e	Invite Target 120 to attend the next YPP Exec meeting to provide a briefing.	Karina	COMPLETE
	3e	Investigate potential for Target 120 group to meet with our Aboriginal Elders Group	Karina/Lyall/Cindy	ONGOING
	4d	Maria to send process for research approval to Executive Committee for Information	Maria	COMPLETE
	6b	YPP Team will email asking for expressions of interest for YPP Chair Position. Those interested to reply or speak to Karina.	YPP Team	ONGOING
	15 August 2018	2b	If anyone would like to contribute to discussions about Transition Criteria for the AYIP Education Program, let the YPP Team know.	All
	3b	YPP Team to provide commentary with budgets.	YPP Team	
	4c	Anyone with recommendations for consultations to support an Action Research Project for the YPP to contact Juan with suggestions.	All	
	5a	Hannah to email everyone who's MOUs are outstanding.	Hannah	
	8	YPP Team to book a meeting with Target 120 to provide further details about AYIP at local level in terms of operations, as well as governance.	YPP Team	