

YOUTH PARTNERSHIP PROJECT EXECUTIVE COMMITTEE

Minutes – 20th June 2018

1. Introduction

a) Welcome

Ross welcomed everyone to the meeting. Cindy provided a welcome to Country.

b) Attendance

Present:

- Ross Wortham, YACWA
- Karina Chicote, YPP Manager/Save the Children
- Hannah Woodward, YPP Team (NV)
- Maria Collazos, YPP Team (NV)
- Carissa Evans, YPP Team (NV)
- Will Davis, Department of Education
(Proxy for Sue Cuneo)
- Anthony Howson, Department of Justice
- Cindy Garlett, Aboriginal Community Representative
- Lyall Garlett, Aboriginal Community Representative
- Joel Warner, City of Belmont
- Mick Geaney, Hope Community Services
- Matt Sharp, WA Police
- Keneasha Lindsay, Youth Representative
- Liz Toohy, Department of Local Government, Sport & Cultural Industries

Apologies:

- Chris Woods, City of Gosnells
- Ben Whitehouse, Dept Communities
- Juan Larranaga, Save the Children
- Rebekah Milnes, City of Armadale
- Sue Cuneo, Dept Education
- Jamie Barr, AYIP Coordinator

c) Previous Minutes

The minutes of the previous meeting (18/4/2018) were confirmed as a true and accurate record, and approved for web publication with noted redactions.

The action list was reviewed and updated (See Attached)

Regarding Action 1c from 18/4/2018 Westfield Carousel. Matt has spoken to the senior risk & security manager, who expressed interest in being involved. It was noted that Westfield Carousel is on an arterial route for young people from the South East Corridor. Meeting discussed what the appropriate next steps should be. It was noted that in seeking a business contact to be involved with YPP, we are seeking their support, business contacts, and potentially also opportunities for employment pathways, or opportunities to train their staff in working with young people with complex needs.



ACTION: Matt to organise a meeting with Karina & Westfield Carousel to discuss purpose and form of involvement.

ACTION: YPP Team to finalise standard communication reference sheet for partners.

2. Armadale Youth Intervention Partnership

a) Top Line Updates

Education Program:

- Participants completed NAPLAN assessments (first time for all)
- Reading assessments (PM Benchmark) completed
- Individual Education Plans completed
- Relief teacher found for Carina's long service leave – commences July
- Nyoongar Language workshops began last week with Cindy

Partnership:

- Triple P Parenting workshops begin today (Seminars and workshops)
- Term 1 Action plans delivered
- Term 2 YP Action plans 80% created – Delivery in progress
- Term 2 Family Action plans created - Delivery in progress
- Partnership with Woolworths providing relief food boxes to all AYIP families as part of their 50/50 family action plan. Food boxes (Bread, meat, fruit/veg) links through AYIP now provided weekdays for Salvation Army, YMCA, Save the Children and Nerrigen Brook Primary School (Total reach approx. 250 people)
- Links to YMCA RAGE Workshops ongoing (Anger management)
- AYIP now sit on Nerrigen Brook School Board
- AYIP Parents now established regular contact with schools for risk management, behaviour and education meetings
- Second AYIP Breakfast Club (Coordinated by Hope – supported by Salvation Army, Save the Children, Beanthru and Rotary) now with seven young people (siblings). Cooking classes began last week.
 - Mick noted that City of Armadale funding for Hope Street Van has enabled further capacity for the Breakfast Program within Hope.
- 22 Mattresses and Bed frames sourced (Gumtree, GIVIT and No Limits) and delivered to AYIP and Reconnect Families by Volunteers as of 12/6/18
- Dr Michelle Byrnes exploring “resident” psychologist post for long term, relationship-based Trauma Counselling
- Since last Exec meeting, examples of what families have received include: Full AFSN assessments, Financial counselling (ongoing), Cockroach extermination, Mattresses and bedframes, Housing support (ongoing), CCTV cameras for security, locks replaced on front doors, re-established counselling, links to sports clubs/activities (Armadale Demons, Taekwondo, Royal Life Saving Club, Football), Headspace Counselling (ongoing), referrals to FDV support including RUAH and Starrick
- Interesting to note, Jamie was unable to attend 2 of the 5 AFSN assessments, and those connections with families where he didn't attend the assessment haven't been successful

- Noted we had hoped that the AFSN would be the relationship connection for families, but they are more direction to appropriate services and Jamie maintains the relationship.
 - Mick noted that Hope might have some students who could contribute to this.
- Mission Australia to use AYIP Format to extend collaborative services to additional in-need young people picked up the Youth at Risk team in Northbridge. Karina and Jamie are supporting Mission with this.

b) AYIP Elders Group

Cindy has started delivering Noongar Language lessons as a part to the AYIP Education Program. We are looking for other opportunities to get the Elders into the classroom working with the young people. We also want to organise for the Elders to visit the ‘finished’ classroom to see the learning environment while students aren’t there.

Mick noted that Aunty Liz Hayden has funding (auspiced by Hope CS) for a women’s mental health program.

ACTION: Mick to provide info on Women’s Mental Health program, Jamie to link families as appropriate.

3. Sustainability

a) Sustainability Committee

We have been looking at scaling the YIP Model up to Gosnells, and Sustainability working group have been meeting to discuss this.

b) Gosnells Scale Up Opportunity

It was decided that we needed to take the opportunity for Criminal Confiscation Grant funding while available, noting that the project doesn’t have to commence for 12 months after funding is confirmed and at this stage, we expect we would be in an appropriate position to begin a scale up by this time i.e. towards the end of 2019. Criminal Confiscation Grant funding includes \$200,000 funding, with \$50,000 matched financial funding from the City of Gosnells, \$50k matched from YPP budget contribution and \$100,000 in-kind contribution from both Save the Children and City of Gosnells.

As part of this process, Sustainability Committee developed a plan for how new YIP site would be established (was distributed with meeting agenda).

c) Membership Contributions & Supporting YIP Scale Up

The meeting discussed the idea of membership contributions from YPP Partners as a more sustainable funding source going forwards, suggesting it wouldn’t need to necessarily be a fixed price, but what organisations can contribute. It was noted that at some point, Save the Children won’t be able to keep sustaining the gaps in funding as has been done to date – and that ultimately this isn’t desirable, as it isn’t a Save the Children project – it’s a partnership. State government partners present identified that there is no mechanism within government for government partners to contribute like this and therefore

would be reliant and NGO's. Karina noted that whilst HOPE has been very supportive of this idea, we are not as confident across partners that they would be able to contribute in this way.

d) South West Native Title Settlement

The meeting brought up the South West Native Title Settlement as a potential opportunity for YIP Model to be shared & implemented. Karina shared that the YPP Team presented to the DPC Aboriginal Policy Unit, including the South West Settlement Team & this has begun conversations about the possibility of suggesting the YIP Model as an option for the community development aspect of the settlement. These conversations are ongoing. Lyall noted that Clem from the Elders Group has been involved with the SW Native Title Settlement.

e) Target 120

[REDACTED FOR WEB PUBLICATION]

4. Monitoring & Evaluation

a) M&E Committee

Current Representation

Meeting bi-monthly. Representation currently includes Department of Treasury, Department of Education, Department of Communities, Evidence Based Policing, UWA, Murdoch, Michelle Byrnes (Clinical Psychologist) & Mick, Jamie as exec reps.

b) M&E Plan Update

System Plan and tools

We have a solid baseline for the measurement of the progress of the system collaboration & have developed a tracking tool to be able to follow our progress every 4 months. One part of this will be a stakeholder survey which is currently being designed. The Executive Committee will be involved with completing this survey.

Refinement of individual & tools

We have developed a very comprehensive set of indicators for measuring our impact on young people. There are currently over 60 indicators, we are looking to refine this to a more sustainable set of measures to be able to keep track of progress.

The meeting noted the importance of collecting the stories of change in qualitative assessment and measures. The M&E committee have had this conversation last week about importance of stories and are making sure to find a way to do this well. We are exploring The Most Significant Change technique.

c) Keneasha Masters Project Update

Keneasha's Master's Project looks at how the AYIP School Holiday program aligns with criminology research & how such research could improve the program. Keneasha attended the Holiday Program in January, and recorded data on the group & staff. She is currently in the analysis stage, and hopes to

look at further at questions raised through the data, including through further interviews with AYIP staff, YPP Team and/or YPP Exec.

Some of Keneasha's observations of the holiday program, included:

- the characteristics of the youth workers are essential in how they are relating to the young people
- It's important to have youth workers with lived experience – so they are relatable for young people.
- The ratio of young people to staff seemed about right. Any more young people would have made it less manageable and ineffective.
- The staff's de-escalation skills were exceptional
- Some activities might not have been age appropriate, and occasionally needed more structure.

d) Further Research

Maria noted that we have approved a clinical psychology student to undertake research using the deidentified data of the young people's clinical assessments. They will be looking for correlation between different aspects of cognitive, emotional & intellectual assessments.

Maria shared that we have now outlined a formal process for researchers to access data from YPP/YIP.

ACTION: Maria to send process for research approval to Executive Committee for Information

5. Communication & Advocacy

a) Communications & Advocacy Working Groups

Communications & Advocacy Working Group have met to discuss our advocacy strategy and concluded that at the moment this revolves around developing our Scaling strategy and promoting the scaling of the YIP Model, and also advocacy within Target 120 as discussed.

b) Meetings, Media, Presentations & Political

The committee noted the meetings, media, presentations and references to YPP in parliament listed in the agenda. The following were specifically discussed:

- Meetings with Department of Treasury have been about sharing learnings on indicators for Target 120
- The School of Special Educational Needs- Behaviour has been heavily supporting the AYIP Education program
- White Lion are keen to implement the YIP Model in Mirrabooka, and we have had a few very early conversations with them about this.
- Maria presented at the Department of Communities M&E Community of Practice. Approx. 60 people attended, with video streamed to those around the state. It was very successful, and the DG has also taken an interest in content of the presentation.

It was noted by Matt that the YPP got a mention by the Police Minister recently at the Armadale Community Safety Forum.

6. Confidentiality & Information Sharing

a) YPP MOU

The updated YPP MOU has been finalised and distributed. All partners to organise for MOU to be signed and returned to the YPP Team.

b) YPP Executive Committee Chair – End of Term

Ross' term as chair has come to an end as per the MOU & it is time to re-elect the position.

Ross acknowledged that he hasn't been as available as is probably required for the role of the chair, and that his state-based position has some negatives compared to having someone based in the South East Corridor. He noted that the Chair's role is a unique, cross sector position, and that ideally there is possibility for the person in this role to be more involved with meetings of the YPP etc.

ACTION: YPP Team will email asking for expressions of interest. Those interested to reply or speak to Karina.

Ross acknowledged the work of the YPP team through the last 12 months, and the YPP Exec committee for their involvement- both in meetings and outside of them.

7. Youth Voice

c) Co-design Phase 4 Report

Co-Design report was published early in May. Young people told us about their aspirations, strengths and skills, about what strategies will increase engagement in the education program, and what they would like in a learning environment. They also spoke about the support they would need to succeed in the education program; including their families, peers, AYIP staff, and other community members.

Meeting closed 11:52am.

Attachment 1: Action List

Youth Partnership Project Executive Committee

Action List – From June 2018 Meeting

Meeting	Agenda Item	Action	Person Responsible	Status
16 August 2017	5c	YPP should prepare an "Info Package" for LGAs & other relevant stakeholders about the YIP model & what implementation in a new area would involve, for when the YPP is ready to upscale. Update 18 April 2018: Next step – meet with Mayor of Gosnells. DoAG funding opportunity as part of scaling process.	YPP Team	Complete – Gosnells
	5c	YPP to organise presentations or workshops on the YPP & YIP Model with the leadership (Management and/or Councillors) of the Cities of Belmont & Gosnells to get them familiar with the project.	YPP Team, Chair & relevant LGA Reps.	Complete – Gosnells
13 December 2017	3c	Information Sharing Working Group to finalise YPP MOU Revision by next meeting Update 18 April 2018: sent to Matt and Anthony for review. They will respond this week. Karina to send out to committee after.	YPP Team & Information Sharing Working Group	Complete
	4d	Sustainability committee to develop procedures for organising the hosting of the AYIP Coordinator, should the current arrangement be unable to continue. Update 18 April 2018: Save the Children hosting until funding is secured. Update 20 June: Jamie being interviewed this week to formalise arrangements.	Sustainability Sub-Committee	ONGOING
7 March 2018	2c	Sustainability working group to look at refining real costs of in-kind contributions	Sustainability Sub-Committee	ONGOING
	2d	Sustainability Sub-Committee look into long-term funding solutions for the AYIP coordinator role, and establishing a process for deciding where such a role would be hosted	Sustainability Sub-Committee	ONGOING
	6b	When appropriate, approach local Target 120 Coordinator to sit on YPP Executive Committee. Update 18 April 2018: not ready to join yet. Project go live date in Sept/Oct in Armadale. Ongoing discussion.	YPP Team	ONGOING
18 April 2018	1c	YPP team to invite IAG as an observer to Executive meeting	YPP Team	Complete. They are still on committee but will contribute to M&E around cost to community of offending.
	1c	Matt to talk to Westfield Community Engagement team re potential for partnership	Matt Sharp	Complete. Matt has spoken to senior risk & security manager at Westfield Caruso, who expressed interest.
	4a	Baseline data for AYIP participants – Ben requested extra column be added showing if in-care or not.	Maria	Complete
	4a	AYIP education program - Jamie to email update to committee	Jamie	COMPLETE
	4b	Gosnells update – Karina to send proposed project establishment plan	Karina	Complete



22 June 2018	5a	Phase 4 Co-Design – Maria to email out report to committee	Maria	<i>Completed</i>
	7a	M&E Committee – Maria to email out Developmental Assessment tool	Maria	<i>ONGOING – With M&E Committee</i>
	8b	Communications Strategy – Karina to email out draft	Karina	<i>ONGOING – To refine before sending out</i>
	1c	Matt or organise a meeting with Karina & Westfield Carousel to discuss purpose & options for involvement in YPP	Matt	
	1c	YPP Team to finalise a standard communication reference sheet for partners	YPP Team	
	2b	Mick to provide information on Women’s Mental Health Program. Jamie to link families to program as appropriate	Mick/Jamie	
	3e	Invite Target 120 to attend the next YPP Exe meeting to provide a briefing.	Karina	
	3e	Investigate potential for Target 120 group to meet with our Aboriginal Elders Group	Karina/Jamie/Cindy	
	4d	Maria to send process for research approval to Executive Committee for information	Maria	
	6b	YPP Team will email asking for expressions of interest. Those interested to reply or speak to Karina.	YPP Team	