

South East Corridor Youth Partnership Project

Executive Committee

Thursday 20th August 2015
1:00-3:00PM

Orchard House Boardroom City of Armadale, 7 Orchard Avenue Armadale

Members Present:

Ross Wortham (RW) (Save the Children – Lead Agency) Anania Tagaro (AT) (Senior Project Officer, Save the Children – Lead Agency) Matt Sharp (MS) (WA Police) Rebekah Milnes (RM) (City of Armadale) Courtney Lyon (CL) (Youth Leadership Roundtable Member) Jay Martin (JM) (KPMG) Piumi Abeywardana (PA) (KPMG) Debra Zanella (DZ) (Hope Community Services) Jenna Woods (JW) (Save the Children) Suleila Felton (SF) (Department of Corrective Services) Marg Buckman (MB) (Department of Education) Rachael Ralston (RR) (Youth Leadership Roundtable Member) Dianna Wright (DW) (Youth Leadership Roundtable Member) Sue-Ellen Middleton (SM) (DLGC) Megan Lehaney (WAPOL) Aaron Gibson (DCPFS)

Apologies:

Neil Kegie (NK) (Chairperson, City of Armadale) Christine Jackson (CJ) (Department of Education) Robert Becker (RB) (Department of Child Protection and Family Support) Emma Jarvis (EJ) (Hope Community Services) Janet Berg (JB) (Department of Local Government and Communities) Chris Woods (CW) (City of Gosnells) Jay Moore (JM) (Department of Corrective Services- Youth Justice) Acacia Sealey (AS) (WA Football Commission) Kevin Taylforth (Ambassador) Ian Westmore (IW) (WA Police) Andrea Nixon (AN) (Department of Child Protection and Family Support) Rob Stevenson (RS) (WA Police) Ian Eardley (IE) (Directions WA) Shawn Boyle (SB) (Shawn Boyle and Associates) Moira Clancy (MC) (Corrective Services) Sophie Harrington (SH) (Hope Community Services) Paul Mugambwa (PM) (WA Football Commission) Scott Faulkner (SF) (WA Football Commission) Isaac Stewart (IS) (WA Football Commission) Dawn France (PCYC) Penny Sandover (PS) (Department of Local Government and Communities) Fiona Stanley (FS) (City of Armadale)

Facilitator:

Ross Wortham (RW) (Save the Children – Lead Agency)

Minute Taker:

Junie Baptiste-Poitevien (JBP) (Save the Children)

Item No.	Item	Action/Outcome	By Whom	By When
Agenda Items				
1.	Acknowledgement of Country/Welcome and Introduction	<ul style="list-style-type: none"> RW provided an Acknowledgement of Country to the Nyoongar peoples. 		
1.	Apologies	<ul style="list-style-type: none"> AT provided apologies for: Neil Kegie, Robert Becker, Christine Jackson, Paul Mugambwa, Scott Faulkner, Kevin Taylforth RW asked for approval to the group to chair the meeting. The group acquiesced. 		
3.	Minutes and Actions Arising	<ul style="list-style-type: none"> RW acknowledged that the group has maintained momentum with the project as today's meeting marked the 15th meeting the Executive Committee has held. RW mentioned that discussions regarding data sharing with WAPOL and DCPFS have begun and will be an ongoing action throughout the project. RW added that AYIP will be meeting regarding potential MOUs. RM informed the group that a meeting with partners and operational staff has occurred to discuss youth services framework model and how to better resource funds to fill in some gaps and improve service delivery in the community. RW stated that there was an ongoing discussion with Periscope regarding the Most Significant Change story to roll out as it's a flow and effect to the successful traction of the film 'Turning Point'. AT added that Periscope has pitched the short documentary 'Turning Point' to ABC with the intention to add seven more stories to produce a 10 x10 film documentary (each story filmed for ten minutes). She explained that the film will be promoted on the YPP website if ABS decided to air the short 	<p>Group to provide feedback on sponsorship</p> <p>RW to explore data from WAPOL and DCPFS (ongoing discussion)</p> <p>RW and RM to explore how to apply AYIP's current data collection methods into the evaluation</p>	

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		<p>documentary. RW stated that MB mentioned that 'Turning Point' would be beneficial for viewing in schools.</p> <ul style="list-style-type: none"> • RW restated and emphasised on the importance of sponsoring the YLR members who continue to drive the project. He requested that the group provide some input and feedback on how to promote for sponsorship of the YLR. 		
4.	YPP Evaluation: Focus Group with KPMG	<ul style="list-style-type: none"> • RW introduced JM and PA from KPMG who conducted the evaluation. • The evaluation remained confidential. 		
5.	YPP Operational Phase Update: <ul style="list-style-type: none"> - Gosnells/Canning Youth CAN - Belmont Youth CAN w/ participation from the City of South Perth & the Town of Victoria Park 	<ul style="list-style-type: none"> • AT informed the group that all three CANs have been launched with the recent launch of the Gosnells/Canning Youth CAN on the 22nd of July and recently the Belmont Youth CAN on the 5th of August. The Gosnells/Canning Youth CAN held its second meeting on the 19th of August with the participation of 37 attendees. The Youth CAN was chaired by Chris Woods (City of Gosnells) and Evan Hillman (City of Canning). AT added that the Belmont Youth CAN is working towards building a momentum. They've informed us that they appreciated that the CAN was action-oriented and solution-focused. • RW added that South Perth and the Town of Victoria Park don't have the necessary resource to chair the meetings, but were keen to participate at the Belmont Youth CAN. • AT announced that all CANs are live with the common goal of being action-oriented and solution-focused. 		
6.	Short Presentation: Update Regional	<ul style="list-style-type: none"> • AT stated that the CANs were all participating in developing a Regional Action Plan in which each LGA has provided their input 		

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	Youth CAN Action Plan	<p>based on issues that are specific to their region and need to be addressed locally. So far, the Armadale Youth CAN has progressed in identifying 9 key focus areas and goals within each key area to be achieved by a certain timeframe of their choice.</p> <ul style="list-style-type: none"> • AT added that some of the goals were either short- or long-term goals in which a timeframe will be chosen by the CANs. The current Regional Action Plan is still a work in progress. • AT mentioned that the Community Directives participated in providing their feedback into the Regional Action Plan. RW supported this statement by mentioning that the Regional Action Plan was aligned with the Youth Summit Recommendations. He continued by iterating that the CANs help to focus on discussions that seek to improve service delivery within their region. RW emphasised that the aim of the Regional Action Plan was to build partnership, collaboration, and advocacy. AT expressed that the YLR members were involved at the CAN meetings to ensure that the groups addressed the needs of young people in the community. • RW stated that the focus areas and key actions of the Regional Action Plan can be sent to the group, but to keep in mind that it is a draft and cannot be circulated. • AT briefed the group about the 9 key focus areas and the goals that the CANs aimed to focus on. The CANs will decide the timeframe and how it will be accomplished. She added that the Youth Recommendations will underpin each focus area and actions to ensure that the voices of young people and the voices of youth workers marry. • RW stated that the Regional Action Plan may seem like a utopic work. He emphasised that the more realistic and tangible actions will be prioritised. AT added that the actions will have short- and 	<p>AT to share draft of the Regional Action Plan</p>	

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		<p>long-term goals to make it practical and purposeful.</p> <ul style="list-style-type: none"> • DZ queried about the CANs ongoing involvement and drive during and after the project if resources were not available. • RW responded that there was a commitment from the CANs from leaders who were driving it and raised their hands to lead them. • AT stated that this space allowed for the CANs to be creative and innovative in sharing knowledge and skills to work more effectively on the grounds. • RW added that there have been unintended successes about the CANs, such as YPP's invitation to present the structure and governance of the project to the City of Kwinana. 		
7.	<p>Update: YLR -Activities -Opportunities for Further Development -Recruitment</p>	<p>Activities</p> <ul style="list-style-type: none"> • AT stated that the YLR members have been focusing on strategic planning to lobby the Youth Summit Recommendations report and target a champion to advocate the report to government. The YLR members have been receiving support from the Foundation for Young Australians' National Indigenous Youth Leadership Academy (NIYLA) regarding advocacy and lobbying. • AT explained to the group that the process of supervisions were aimed at ensuring that the YLR members share their professional development goals, provide their perspectives of the project and discuss any personal matters. • AT stated that the YLR members will be provided with training opportunities with the partnerships of the project, such as Youth Mental Health First Aid Training and Cultural Awareness Training. 		

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		<ul style="list-style-type: none"> • AT informed the group that the YLR members will be developing a presentation about lobbying the Youth Summit Recommendations report since they facilitated the workshops and have been the first point of contact with the young people. She also added that Dave Kelly will be meeting the YLR in September to discuss and share knowledge on youth employment and education. <p>Opportunities for Further Development</p> <ul style="list-style-type: none"> • AT iterated that the young people were seeking for work opportunities through the networks of the project's partnerships. DZ recommended that to develop a skills and interests matrix to match the YLR members Executive Committee members' skills. MS pointed out that it will be useful to send out to their networks. • JW provided a brief presentation of her skills and work experience to the Executive Committee members. <p>Recruitment</p> <ul style="list-style-type: none"> • AT informed to the group that the YLR is recruiting to fill in 5 positions as some members are 'aging out'. She mentioned that applications can be found on our website youthpartnershipproject.org.au or on our Facebook page Youth Partnership Project. The applications close on the 30th of August and these are paid casual positions. AT requested that the group send out the application to their networks about this opportunity for young people to participate in the YLR. • SM queried if the YLR was seeking for young members solely within the area of the South East Metropolitan. AT responded that the YLR was open to young people from across State. RR added that the recruitment process was on merit-based. • RW announced that the YLR and the YPP continued to build 	<p>Group to send out YLR recruitment application</p> <p>AT to provide skills/interests matrix of YLR to Executive</p>	

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		<p>momentum and relationships. As a result, the team has been invited to present to the City of Kwinana on the 21st of August.</p>		
8.	<p>Update: Speak Out for Change for Change Summit Report</p>	<ul style="list-style-type: none"> • AT spoke about the Youth Recommendations Summit report and mentioned that Hanna Woodward (YPP Team) has been collating the recommendations and designing the template. AT mentioned that having her on board has been cost-effective since she has been utilising her graphic design skills. The YPP team and the YLR aim to launch the report in September. AT added that the Youth Summit Recommendations will incorporate existent policies to marry with the report and add value to the recommendations in order to urge policy-makers to take action. • RW requested that the group tap to their networks on the possibility of getting involved in launching the report. • RW announced that the YPP has been invited for another Director Generals' briefing beginning or mid-October (date to be confirmed). RW requested to provide feedback on what key areas should be tabled for the briefing as he will be in touch with Pearl Craig and Cait Ryan from DLGC. • MS queried if the launch of the report will occur at the same time of the Director Generals' briefing. • RW stated that the ideal would be to launch the Youth Recommendations Summit Report, the Annual Report, and the website all at once, preferably at the Director Generals' briefing. <p>Other Business</p> <ul style="list-style-type: none"> • Sue Ann informed the group that DLGC is inviting nominations from young people aged 18-25 years of age interested in being WA's National Youth Ambassador (visit 	<p>Group to send out feedback on ideas to launch report</p> <p>Group to provide feedback on areas to be tabled for DG briefing</p>	

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		http://www.communities.wa.gov.au/communities-in-focus/youth/Pages/National-Youth-Week-2016-Ambassador.aspx)		
9.	Wrap-Up, Next Steps & Close	<ol style="list-style-type: none"> 1. RW to explore data from WAPOL and DCPFS 2. RW and RM to explore how to apply AYIP's current data collection methods into the evaluation 3. AT to share draft of the Regional Action Plan 4. Group to send out YLR recruitment application 5. AT to provide skills/interests matrix of YLR to Executive 6. Group to send out feedback on ideas to launch report 7. Group to provide feedback on areas to be tabled for DG briefing 8. Group to provide feedback on sponsorship 		
10.	MEETING Closed 3:00PM			
DATE OF NEXT MEETING: Thursday October 15 1.00PM-3.00PM				