

# South East Corridor Youth Partnership Project

## Executive Committee

Thursday 26<sup>th</sup> March 2015

1:00-3:00PM

Frye Park Pavillion, Frye Park, Kelmscott

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**Members Present:** Ross Wortham (RW) (Save the Children – Lead Agency) Robert Becker (RB) (Department of Child Protection and Family Services), Emma Ferguson (EF) (Department of Child Protection and Family Services) Kevin Taylforth (Ambassador) Rebekah Milnes (RM) (City of Armadale) Christine Jackson (CJ) (Department of Education) Suleila Felton (SFe) (Department of Corrective Services)

**Apologies:** Andrea Nixon (AN) (Department of Child Protection and Family Support) Rob Stevenson (RS) (WA Police) Ian Eardley (IE) (Directions WA) Shawn Boyle (SB) (Shawn Boyle and Associates) Moira Clancy (MC) (Corrective Services) Sophie Harrington (SH) (Hope Community Services) Paul Mugambwa (PM) (WA Football Commission) Scott Faulkner (SF) (WA Football Commission) Isaac Stewart (IS) (WA Football Commission) Dawn France (PCYC) Jenna Woods (JW) (Save the Children) Penny Sandover (PS) (Department of Local Government and Communities) Ian Westmore (IW) (WA Police) Matt Sharp (MS) (WA Police) Debra Zanella (DZ) (Hope Community Services)

**Facilitator:** Neil Kegie (NK) (Chairperson, City of Armadale)

**Minute Taker:** Anania Tagaro (AT) (Save the Children)

Item No.	Item	Action/Outcome	By Whom	By When
Agenda Items				
1.	<b>Acknowledgement of Country</b>	1. NK provided an Acknowledgement of Country to the Nyoongar peoples.		
2.	<b>Minutes from Previous Meeting &amp; Update on Actions Arising</b>	1. NK provided a brief overview of Minutes from previous meeting and mentioned that update on actions arising will be discussed during the meeting.		

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3.	YPP Progress Update	<p>1. Update on Youth CAN rollout to other LGAs</p> <ul style="list-style-type: none"> <li>- RW explained that the YPP is looking at rolling out to the following LGAs: <ul style="list-style-type: none"> <li>a) 'Combined North' consisting of City of Belmont, Town of Victoria Park, and City of South Perth</li> <li>b) The Community Directive group based in Cannington</li> <li>c) The City of Gosnells</li> </ul> </li> <li>- RB said that he sees the CANs being aligned with the local government authority of the area so that they are able to take on and lead the groups</li> <li>- NK said that the YPP needs at least two CANs to develop and implement in order for the project to be able to compare the issues, challenges and outcomes for the project. He also mentioned that it is integral that there is local leadership, and as such the project needs to gravitate and focus on implementing a CAN where there is significant interest in driving the group</li> <li>- RW stated that we need to consider the possibility of sidelining the CD group in Cannington if we start a CAN in Gosnells</li> <li>- NK reminded the group that we definitely need to focus our energies and ensure the quality of the CANs, not the quantity</li> <li>- EF said that starting a CAN in Gosnells will not undermine the CD group, and that if Gosnells are interested in having a CAN in their area, then we should go for it</li> <li>- KT said that we must not be exclusive and include as many CANs as per the interest in the project</li> <li>- NK reminded the group that we need to consider the YPP only being funded for 2 years and as such we must focus on what we can achieve during this time period</li> <li>- RW said that if we can start focusing on implementing the Combined North CAN, then integrate the CD group to the project,</li> </ul>	YPP Team to commence	Ongoing

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		<p>and if we have time and resources, facilitate the Gosnells group, then by June/July the Regional Managers Forum for Youth can be convened with all the strategic plans from the CANs, as well as the youth recommendations from the Summit, to be presented at</p> <p>2. Branding &amp; Website</p> <ul style="list-style-type: none"> <li>- AT gave an update on the YPP Branding Progress and Website. She said that the branding for the project has commenced implementation, including on all social media, posters, and communication tools, and has received very positive feedback</li> <li>- AT said that the YPP website is currently being developed in partnership with Myriad Images and will hopefully be live in time for the Summit</li> </ul>	meetings for Combined North CAN implementation	
4.	<p><b>Update: YLR &amp; National Youth Week 2015 <i>Speak Out for Change: Youth Voices on Youth Issues Summit</i></b></p>	<p>1. Youth Leadership Roundtable Update</p> <ul style="list-style-type: none"> <li>- AT said that the YLR have been busily planning for the Summit, and in particular, working extremely hard on their Youth2Youth Consultation Workshops that will be taking place on the day. She said that there will be a total of 16 workshops that the youth participants can attend.</li> <li>- AT mentioned that the YLR have also undertaken other leadership and consultation opportunities, such as: <ul style="list-style-type: none"> <li>o Consulting with the Law Society on an app that helps Aboriginal young people access law information</li> <li>o Speaking at the Canningvale College Leadership Camp on leadership and their journey to become a member of the YLR</li> <li>o Currently in negotiations with the WA Partnership Forum regarding being consulted by the group on improving the support for at-risk youth</li> </ul> </li> </ul>		

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		<p>2. National Youth Week 2015 <i>Speak Out for Change: Youth Voices on Youth Issues</i> Summit</p> <ul style="list-style-type: none"> <li>- AT gave a progress update on the planning and coordination of the upcoming Summit</li> <li>- AT said that planning is definitely underway with the YLR being heavily involved in how the day will run. She also said that the logistics of the day is currently being addressed with the help of the YPP Summit Working Party comprised of staff from the City of Armadale, the City of Gosnells, Save the Children and community members providing in-kind and volunteer support</li> <li>- AT said that the Summit will not be able to take place without the generosity and ongoing support from all the volunteers, staff and friends of the YPP</li> </ul>		
5.	<b>Discussion: YPP Evaluation</b>	<p>1. RW gave an update on the Evaluation Proposal by KPMG</p> <ul style="list-style-type: none"> <li>- RW said that the contract with KPMG is near completion, and that we are just waiting to hear back from DLGC regarding variations to the YPP budget in terms of extending the evaluation for another year beyond the two years the project has been funded in order to increase the quality and integrity of the evaluation process</li> <li>- NK inquired as to who will manage the evaluation after the two years it has been funded. RW replied that Save the Children will continue to manage this last part of the project</li> <li>- RW has spoken to our finance department that we will retain the last part of the budget dedicated to the evaluation process until it has been completed by KPMG, who have agreed to this. The Executive Committee also agreed that this would be ideal.</li> <li>- RW stated that there needs to be a governing body or steering group that will meet monthly to discuss how the evaluation process is going and comprises of members from the Executive Committee, which can also include the current YPP Evaluation Sub-Group</li> </ul>		

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		<ul style="list-style-type: none"> <li>- RW said that this monthly Evaluation Steering Committee is separate to the Evaluation Reference Group, as this latter group will comprise of key stakeholders and senior level individuals of departments that will drive the results from the Evaluation in a direction that is purposeful and useful for the project</li> <li>- RW said that the KPMG project plan will be coming back shortly and will be circulated to the Executive Committee for their perusal and inputs</li> <li>- RW reminded the group that the Evaluation Steering Committee of YPP Executive Committee members must be developed and convened in the next month or so to be able to start providing advice to KPMG</li> </ul>	RW to circulate Evaluation Project Scope to the Executive Committee for each member to come up with a list of names of individuals to be part of either the Steering or Reference Group	ASAP
6.	<b>Discussion: Capturing Unintended Beneficial Outcomes from YPP</b>	<ol style="list-style-type: none"> <li>1. NK said that there are so many things that have happened in the project that have not been directly funded by the project such as: <ul style="list-style-type: none"> <li>o The Film Box Project 'Turning Point' film in partnership with the City of Gosnells and DLGC</li> <li>o The YLR consultation with the Law Society</li> <li>o Developing a better data collection system for services, among others.</li> </ul> </li> <li>- NK stated that this will help justify the need for the YPP after the 2 years it has been funded</li> <li>- KT says that all of these unintended positive outcomes must be captured. NK agreed that the YPP is an organic process that keeps evolving</li> <li>- RW said that he loves the unintended benefits of relationship-building; that by doing so, the work the project has been doing on the ground has improved dramatically</li> </ol>		
8.	<b>Key Actions Arising &amp; Next Steps</b>	<ol style="list-style-type: none"> <li>1. YPP Team to commence meetings for Combined North CAN implementation</li> <li>2. RW to circulate Evaluation Project Scope to the Executive Committee for each member to come up with a list of names of individuals to be part of either the Steering or Reference Group</li> </ol>		

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		3. YPP Team to continue planning for the upcoming Summit in April		
9.	<b>MEETING Closed 2:50PM</b>			
<b>DATE OF NEXT MEETING: Thursday 26th of March 1.00PM-3.00PM</b>				