

South East Corridor Youth Partnership Project

Executive Committee

Thursday 26th February 2015
1:00-3:00PM

Meeting Room 1 (Downstairs) Gosnells Community Lotteries House - 2232C Albany Highway Gosnells

Members Present: Ross Wortham (RW) (Save the Children – Lead Agency) Robert Becker (RB) (Department of Child Protection and Family Support) Ian Westmore (IW) (WA Police) Matt Sharp (MS) (WA Police) Kevin Taylforth (Ambassador) Chace Hill (CH)(Youth Leadership Roundtable) Debra Zanella (DZ) (Hope Community Services) Dragana Danicic (DD) (Department of Local Governments and Communities)

Apologies: Andrea Nixon (AN) (Department of Child Protection and Family Support) Rob Stevenson (RS) (WA Police) Ian Eardley (IE) (Directions WA) Shawn Boyle (SB) (Shawn Boyle and Associates) Moira Clancy (MC) (Corrective Services) Sophie Harrington (SH) (Hope Community Services) Paul Mugambwa (PM) (WA Football Commission) Scott Faulkner (SF) (WA Football Commission) Isaac Stewart (IS) (WA Football Commission) Dawn France (PCYC) Rebekah Milnes (RM) (City of Armadale) Jenna Woods (JW) (Save the Children) Penny Sandover (PS) (Department of Local Government and Communities) Anania Tagaro (AT) (Save the Children)

Facilitator: Neil Kegie (NK) (Chairperson, City of Armadale)

Minute Taker: Junie Baptiste-Poitevien (JB) (Save the Children)

Item No.	Item	Action/Outcome	By Whom	By When
Agenda Items				
1.	Acknowledgement of Country	1. NK provided an Acknowledgement of Country to the Nyoongar peoples.		
2.	Minutes from Previous Meeting & Update on Actions Arising	1. NK gave a brief overview of the minutes from the previous meeting, which was accepted by the group. - A further action from the previous minutes was raised at this point. This had been held back from the beginning of the agenda due to KT's late arrival at the meeting and related to item 8.2 of the previous minutes which referred to KT's formal involvement in		

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		<ul style="list-style-type: none"> ○ Youth at-risk ○ Early years ○ Homelessness ○ Government Procurement <ul style="list-style-type: none"> - DZ explained that she had facilitated a workshop earlier in the week focused on youth at risk case-studies as an action learning process to distil what works well in current programs and how the government can integrate those learnings into the future investment in youth services. DZ noted there was a clear struggle/conclusion from the case-studies on how to best evaluate outcomes and articulate those outcomes to government. - NK informed the group that the YPP is a case study on the Partnership Forum looking with a particular focus on Evaluation. - RW and NK will be meeting with Tom Leeming on 3rd of March regarding how best the YPP can support the current review into the WA investment Priorities and Principles for Aboriginal Youth Services. - 		
4.	<p>YPP Progress Update</p> <ul style="list-style-type: none"> - YPP is now Live!! - Regional Managers Forum for Youth(RMFY) - Youth CAN rollout to other LGAs 	<p><i>YPP is now Live!!</i></p> <ol style="list-style-type: none"> 1. RW announced YPP website's soft-launch along with the video and presence on social media. A meeting with Myriad Images will be held to make website more accessible, friendly and interactive. <ul style="list-style-type: none"> - RW informed the group that each Youth CAN meeting will be able to share the same website and FB page until LGAs have the capability to support each CAN's platform. <p><i>Regional Managers Forum for Youth (RMFY)</i></p> <ol style="list-style-type: none"> 1. RW mentioned that RMFY will be simultaneously rollout with future CANs to advocate upwards key learnings, gaps and success stories. 		

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		<p><i>Youth CAN rollout to other LGAs</i></p> <ol style="list-style-type: none"> 1. RW mentioned Armadale Youth CAN held a workshop the previous meeting with service providers to synthesise their priorities. 2. Other LGAs are keen to roll out CANs and will all share the same Terms of Reference. 3. CAN groups will then advocate upward to RMFY and streamline what's happening and/or what is needed at the operational level to achieve improved service provision. 4. RW noted he would be holding a consultation with Belmont, Vic Park, and South Perth regarding the Youth CAN in the northern part of the SE Corridor. 	<p>RW to meet with Vic Park, Belmont and South Perth to discuss how best to rollout CAN group in that area.</p>	
5.	<p>Update: Youth Leadership Roundtable and Youth Sector Summit</p>	<p><i>YLR Camp Planning for Summit</i></p> <ol style="list-style-type: none"> 1. RW introduced CH who explained the explained the outcomes of the recent weekend camping excursion with 9 other members of YLR in Busselton. <ul style="list-style-type: none"> - RW and Chace discussed the outcomes of the planning of Summit: - Each individual will focus on a workshop topic of their choice, There will be 15 topics, 2 members leading 3 sessions of 5 topics per session - RW mentioned more YLR planning will occur over the coming month until the Youth Sector Summit to finalise all the details. - RW and CH informed the group about sending out expression of interest to services who will bring along the young people/participants to the event. - RW mentioned YSS will be held on 15 April and requested for logistical support. 2. RW inquired to the group if anyone had specific people that should 	<p>RW to ask for a representative of Mr Simpson to attend Youth Sector Summit</p> <p>RW to send list of contacts invited to YSS. Group to add contacts to the list, if need be.</p> <p>NK and RW to search for event organiser.</p>	By 6 April

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		<p>be invited to the event.</p> <ul style="list-style-type: none"> - DZ suggested inviting kids from rural areas. - CH responded that rural individuals would be considered for future summits. - RW alerted everyone that the Youth Sector Summit is not a public forum but a targeted gathering of service users. - RW noted that Minister Simpson will not be able to attend the event as he will be in Busselton at the time. - DD suggested requesting for a representative of Mr Simpson's office to attend in his place. - NK added LGAs could possibly provide logistical support for organising the event. - RW mentioned an added 10K is available for YSS due to a random donation from a benefactor NK and RW mentioned they would search for event organiser in their networks. 		
6.	<p>Update: Executive Committee Sub-Groups</p> <ul style="list-style-type: none"> - Complex Case Coordination - Evaluation - Need for Sustainability/Advocacy Sub-Group? 	<p><i>Complex Case Coordination</i></p> <ol style="list-style-type: none"> 1. RW discussed complex case coordination element of the project and noting that it will now be called <i>Brokerage Funding</i>. <ul style="list-style-type: none"> - RW stated that the first meeting was held with the sub-group and that concept behind brokerage funding was still being developed. He added that the focus will be on engaging individual young people through existing services and the applying for funding based on a set of criteria but uncertainty remains on how to apply for funding. - DZ suggested to seek other services' models of brokerage funding to gain a perspective on how to develop brokerage funding. - RB shared that DCPFS uses brokerage funding as a capacity building tool. - RW mentioned that the idea of brokerage funding is to leverage funding for existing case coordination activities (eg. Strong Families and the Integrated Offender Management meetings). RW added that the purpose of brokerage funding should not be 	<p>RW to explore existing Brokerage Funding Models</p> <p>RW to conduct a follow-up meeting with the Brokerage Funding board to develop concept of brokerage funding</p>	TBD

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		<p>used to create a new service.</p> <ul style="list-style-type: none"> - RW stated that he will review the concept of brokerage funding with the sub-group. <p><i>Evaluation</i></p> <ol style="list-style-type: none"> 1. RW mentioned the public announcement of KPMG cannot occur at the moment as contracts are still being completed. <ul style="list-style-type: none"> - RW informed the group of the process the sub-committee went through to decide on evaluation contractor. - RW mentioned the inception meeting with KPMG will be on 4 March and asked for representatives from the Exec Committee. It was decided that Neil Kegie would represent the group. - RB acknowledged PWC's work for initial stage of project and noted that it would be important for KPMG to be aware of that work. <p><i>Other</i></p> <ol style="list-style-type: none"> 1. RW added that he attended Paul Born's seminar on Collective Impact and informed the group that based on the seminar, YPP is on track with applying a Collective Impact approach, noting however that the Exec needs to ensure YLR continues to be a key driver of the project. 	<p>RW to complete contracting process with KPMG as contracted evaluator for YPP</p>	<p>As soon as possible</p>
7.	Wrap Up, Next Steps & Close	<p><i>Nominating KT as 'Community Advocate' for the YPP</i></p> <ol style="list-style-type: none"> 1. NK advised that discussions had been held with KT, RB, NK and RW regarding KT's formal role in the YPP Executive Committee seeing as how he is the only 'individual' member not currently associated with an organisation. It was agreed that the following proposal be put to the Executive Committee: 		

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		<ul style="list-style-type: none"> - The YPP MOU provides the opportunity to invite additional parties on to the Executive Committee (MOU 9.2.d). In which case, NK nominated KT as a full member of the Executive Committee as a 'Community Advocate'. In making the nomination NK noted KT's ongoing commitment and involvement in working towards better outcomes for at risk young people which over the years has included; <ul style="list-style-type: none"> o Traversing Government and Non-Government agencies in the SE Corridor to influence a better coordinated approach to youth services o Meeting with the previous Director General of the Department of Child Protection, Terry Murphy who invited KT to site on the SEMHSRMF as a Community/Business representative o An appointment as Chair of the Regional Managers Youth Working Group which maintained an overview of the SE Corridor Train Line intervention initiative o Initiating the appointment of PwC to review and report on issues affecting Youth Intervention initiatives including the SE Corridor Train Line initiative o Initiating the Social Innovations Grant application, including the appointment of Shawn Boyle to develop the grant submission which led to the creation of the Youth Partnership Project o An ongoing active involvement in the YPP - The nomination was put to the Executive Committee which accepted it unanimously. 		
8.	Key Actions Arising & Next Steps	<ol style="list-style-type: none"> 1. RW set up face-to-face meetings with key attendees of DG briefing 2. RW to meet with Vic Park, Belmont and South Perth to discuss how best to rollout CAN group in that area 		

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		<ol style="list-style-type: none"> 3. RW to ask for a representative of Mr Simpson to attend Youth Sector Summit 4. RW to send list of contacts invited to YSS. Group to add contacts to the list, if need be. 5. NK and RW to search for event organiser. 6. RW to explore existing Brokerage Funding Models 7. RW to conduct a follow-up meeting with the Brokerage Funding board to develop concept of brokerage funding 8. RW to complete contracting process with KPMG as contracted evaluator for YPP 		
9.	MEETING Closed 2:50PM			
DATE OF NEXT MEETING: Thursday 26th of March 1.00PM-3.00PM				